



Virtual Inductions Checklist

As soon as possible:

- Review the virtual inductions guidance at oa-bsa.org/resources/inductions/covid-19

By Oct. 12th:

- Determine how the lodge will handle candidate and Elangomat registration.
- Determine if the lodge will administer any cost for this event. The Momentum: Spark program is free to candidates and Elangomats.

By Oct. 16th:

- Announce and promote the event to candidates using the Momentum: Spark Lodge Promotions Toolkit. This communication should include any cost for the event and information on how to register.
- Determine how the four tests of the Ordeal (Scant food, silence, day of service, and night alone) will be applied.

By Oct. 24th:

- Select and train Elangomats so that each candidate has a designated Elangomat.

By Oct. 31st:

- Determine whether your lodge will be using the nationally broadcast Pre-Ordeal Ceremony during Momentum: Spark, or another method. The Momentum: Spark Pre-Ordeal Ceremony will begin at 9 pm EST on Friday, November 6th.
- Determine whether your lodge will be using the nationally broadcast Ordeal Ceremony during Momentum: Spark, or another method. The Momentum: Spark Ordeal Ceremony will begin at 6 pm EST on Saturday, November 7th.
- Develop a distribution plan for the Spirit of the Arrow booklets, OA sash, lodge flap, and OA handbook. These can be mailed or delivered to candidates. Candidates should have their sash in time to put on during the Ordeal Ceremony whenever logistically possible.
- Plan for a short (10-15 min.) opportunity for your lodge leadership to welcome these new candidates to your lodge. The Momentum: Spark program will allow lodges time to do so. It is recommended that this welcome session occur via Zoom, WebEx, or another conferencing software.
- Communicate with candidates about the nature of the induction event and any materials needed. Lodges will be provided a flyer promoting the Momentum: Spark

Saturday evening program to print and distribute to candidates with their sash and lodge flap.

- Communicate with parents about the nature of the induction event, and their role in supporting their Scout's completion of the induction, including:
 - Explanation and purpose of the four tests of the Ordeal
 - Sample menu of scant food
 - COVID-19 restrictions in your local area
 - Point of Contact for questions regarding the event
- Register your lodge contingent of candidates and Elangomats in [NOAERS](#).
- For virtual inductions other than those taking place during Momentum: Spark, fun and welcoming content should be developed for new members on the evening following their Ordeal. Check out the [Digital Engagement Toolkit](#) for some suggestions. For Momentum: Spark, lodges should direct their candidates to the 2.5 hours of streamed content provided by Momentum: Spark.

By 4 p.m. (EST) on Nov. 7th:

- Verify in [NOAERS](#) that the list of candidates registered for Momentum: Spark is accurate and reflects only those who actually attended and completed their induction.