



AIRPORT SHUTTLE INFORMATION

2018 National Order of the Arrow Conference • Indiana University

The NOAC Transportation team has established shuttle service between the Indianapolis International Airport (IND) and the Indiana University (IU) Bloomington campus for NOAC Contingents and Staff. Travel time between IND and the IU is approximately 1 hour. The shuttle fee is \$20.00 one way or \$40.00 roundtrip per person. Contingent and staff shuttle fees will be billed thru the National Order of the Arrow Registration System (NOAERS) under the "Payment" tab.

KEY DATES:

- > April 2 NOAERS begins allowing shuttle reservation requests
- > June 30 Last date to enter shuttle reservation request in NOAERS
- > July 25-29 Staff arrival dates
- > July 30 Contingents arrival date
- > August 4 Contingent & Staff departure date

5 to 7 business days after entering a shuttle request, an email will be sent with confirmation number(s), and voucher from "Go Express". Confirmation number(s) will also be reflected in contingent or staff NOAERS travel records. Please save or print a copy of this voucher. Shuttle reservation requests must be entered in NOAERS no later than June 30, 2018. Shuttle reservation are non-refundable after June 30, 2018.

SETTING UP A CONTINGENT SHUTTLE RESERVATION:

All shuttle reservations for contingents are made within NOAERS, in the "Travel" section. Only Contingent Leaders are responsible for making shuttle reservations, not individual members of the contingent. If your contingent has members arriving or departing at different times (e.g. different flights), input each travel record separately in the "Travel" section. Plan flight arrivals and subsequent travel time to IU to coincide with NOAC check-in hours between 8:00 a.m. and 4:00 p.m.

SETTING UP A STAFF SHUTTLE RESERVATION:

All shuttle reservations for staff are made within NOAERS, in the "Travel" section. Staff members are responsible for making their own shuttle reservations.

MEETING YOUR SHUTTLE AT IND:

Upon arrival at IND, proceed to the baggage claim carousels, then to the Ground Transportation Center. On staff arrival days, proceed to the "Go Express" counter to check-in for your shuttle. On contingent arrival day, a NOAC Transportation team member will provide directions to the shuttle pickup area. An electronic or printed copy of the confirmation voucher is required.

Shuttles will depart regularly from IND, but the final departure schedule is managed by the shuttle provider, Go Express. This could result in a short layover between the time you arrive at the shuttle

location and when the shuttle departs for IU. Note – Go Express allows you to bring up to two suit cases of no greater than 70 lbs. or 62 linear inches and one carry item which must be able to fit under your seat or in the compartment overhead. Oversized bags, larger than 62 linear inches, cannot be accommodated on Go Express shuttles. If you or a member of your contingent requires a wheelchair or scooter accessible shuttle, please email noac2018-transportation@registration.ou-bsa.org to make arrangements before requesting a shuttle reservation in NOAERS.

POTENTIAL DELAYS IN TRAVEL:

The NOAC Transportation team will be monitoring flights as provided in NOAERS to proactively respond to travel delays. Alternate shuttle accommodations will be made if flight disruptions will cause a shuttle to be missed. A phone number will be provided closer to the conference that you are welcome to call if you have questions about shuttle rebooking or experience travel delays.

SHUTTLE DEPARTURES FROM IU TO IND FOR CONTINGENTS & STAFF:

NOAC departure shuttles to IND will run as early as necessary to accommodate morning flights. Departures from IU will be scheduled a minimum of 2 ½ hours before your flight. Assigned departure times and pick-up locations will be published on Thursday, August 2nd via the conference electronic communications, conference app, and within your NOAERS account. The NOAC Transportation team will provide your departure travel confirmation voucher(s) when you board.

HELPFUL LINKS:

- NOAERS: registration.ou-bsa.org
- Transportation Security Administration: www.tsa.gov/travel
- Indianapolis International Airport: www.indianapolisairport.com

Additional NOAC shuttle information will be sent in advance of your arrival at IND. Please contact noac2018-transportation@registration.ou-bsa.org if you have any questions regarding NOAC transportation.